

FIS and Funding Reports

13:00 - 15:30
12 January 2023

> Nick Linford, Lsect

LSECT
LEARNING & SKILLS
EVENTS, CONSULTANCY & TRAINING

1

Webinar agenda

13:00 - 15:30

1. ESFA ILR tools (FIS/PDSAT/SLD/VYED/AFED/AAFD) an overview
2. Funding Information System software (FIS)
3. FIS guidance and reports
4. Rule violation reports (errors and warnings)
5. 16-18 student funding reports
6. Maths and English (CoF) report
7. Adult funding reports
8. Apps, CL, ALLB, HNS and OfS reports
9. Funding summary and occupancy reports
10. Submit Learner portal pre and post ILR deadline reports

All slides, a recording of this webinar will be sent to attendees

Warning
Technical training

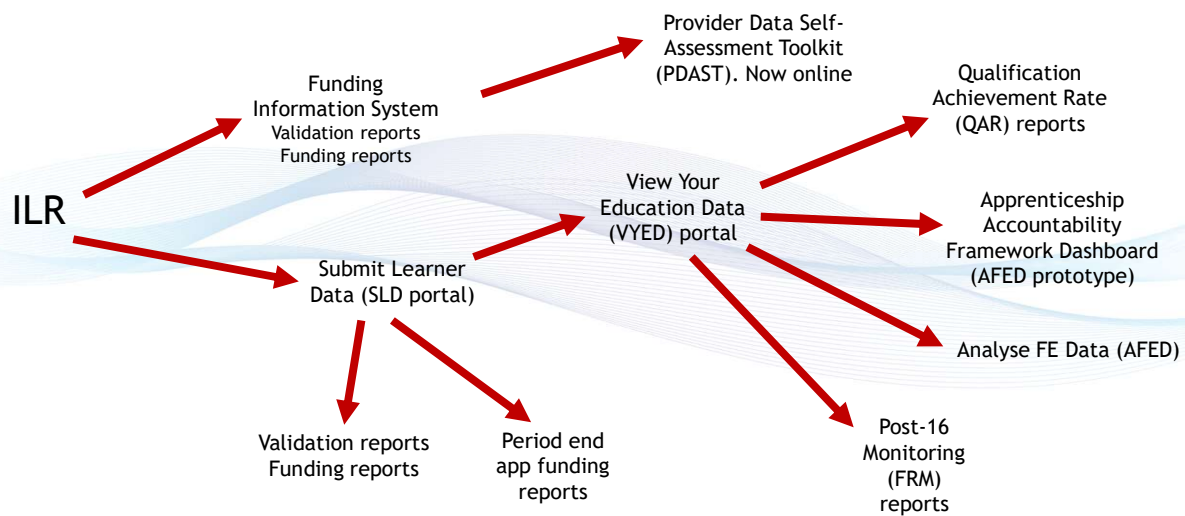
2

1. ESFA ILR tools - an overview

3

Keeping on top of your ILR data

ESFA tools...



4

Reminder of the ILR deadlines

2022/23 ILR returns	ILR deadline 4th working day of the month
R06	06/02/2023
R07	06/03/2023
R08	06/04/2023
R09	05/05/2023
R10	06/06/2023
R11	06/07/2023
R12	04/08/2023
R13	14/09/2023
R14	19/10/2023

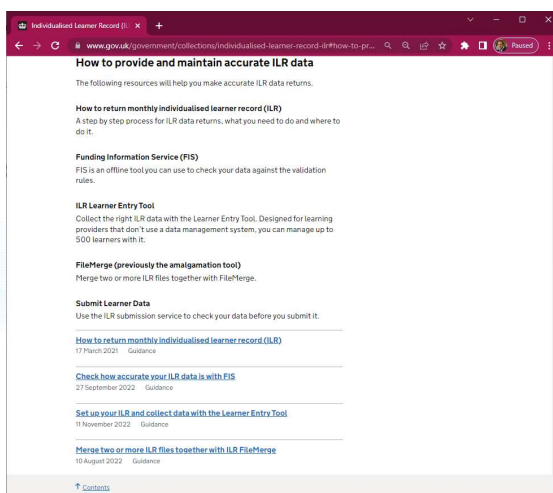
<https://guidance.submit-learner-data.service.gov.uk/22-23/ilr/appendices>

https://assets.ctfassets.net/6h6ixebdpdwm/6NULZJuaEn5riggHuOcaNF/24be28ae389439abdc709a7f35ea8af1/ILR_Appendix_A_data_collection_timetable_22_23_v1.pdf

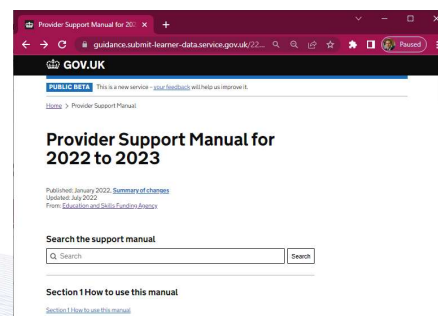
There is always more checking and double-checking you can do.
So, what is a reasonable amount of resource relative to the
volume and complexity of the provision?

5

ILR use and support manual



<https://www.gov.uk/government/collections/individualised-learner-record-ilr/how-to-provide-and-maintain-accurate-ilr-data>



“This manual is intended to provide additional guidance to support you to meet the requirements for Individualised Learner Record (ILR) data returns. The document includes detailed guidance and examples for completing the ILR for different types of learning provision and in different scenarios, in some cases worked examples relating to funding are provided.”

<https://guidance.submit-learner-data.service.gov.uk/22-23/psm>

6

2. Funding Information System (FIS) software

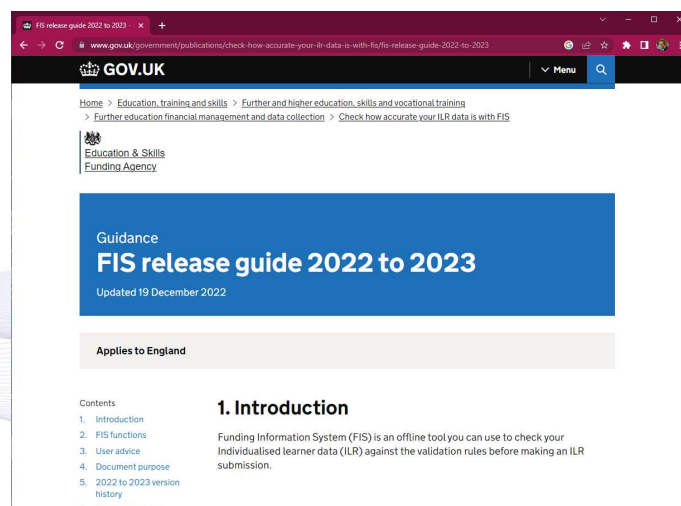
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7

FIS release guide

“Funding Information System (FIS) is an offline tool you can use to check your Individualised learner data (ILR) against the validation rules before making an ILR submission.”

FIS also “calculates **provisional reports** - only provisional as FIS doesn’t have access to up-to-date reference data”



<https://www.gov.uk/government/publications/check-how-accurate-your-ilr-data-is-with-fis/fis-release-guide-2022-to-2023>

8

FIS user guide

Education & Skills
Funding Agency

Funding Information System (FIS) User Guide 2022 to 2023

August 2022

“You do not have to use FIS to prepare your file for submission, but some providers find it useful. It gives you a good idea of the quality of the data you have collected, and this generates provisional reports.”

<https://www.gov.uk/government/publications/check-how-accurate-your-ilr-data-is-with-fis>

The screenshot shows the GOV.UK website with the title 'Check how accurate your ILR data is with FIS'. It includes a breadcrumb trail: Home > Education, training and skills > Further and higher education, skills and vocational training > Further education financial management and data collection. The page is categorized as 'Guidance' and describes FIS as an offline tool for checking individualised learner record (ILR) data. It mentions it was published on 22 August 2019 and last updated on 19 December 2022. There is a 'Get emails about this page' button and a 'Related content' section with links to 'Submit Learner Data known issues' and 'Set up your ILR and collect data with the Learner Entry Tool'.

9

FIS known issues

FIS known issues 2022 to 2023
MS Excel Spreadsheet, 30.7 KB
This file may not be suitable for users of assistive technology.
[Request an accessible format.](#)

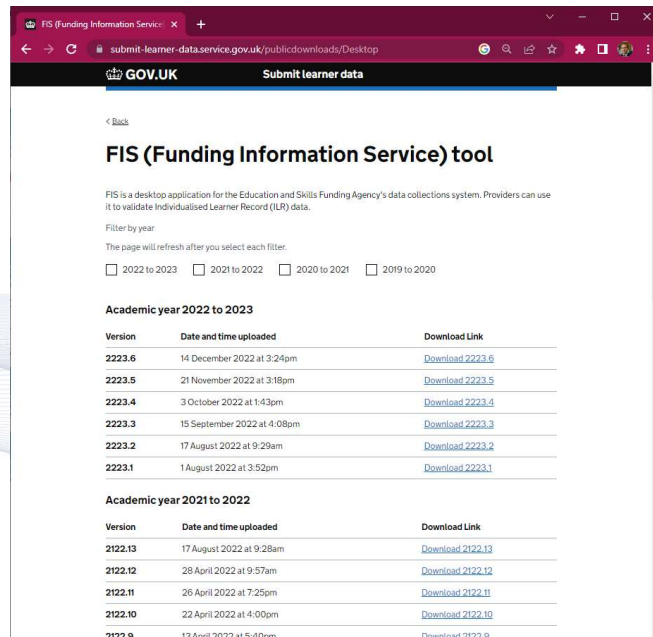
ID	Internal Reference	Report/Service Affected	Description	Advice	Details of Actions	Status	Collection Month
1	122305	FIS	The file size limitation for FIS is 250MB.	Any files imported over the size limitation is not supported by FIS.		For Information	Resolved

ID	Internal Reference	Validation Rule Affected	Advice	Details of Actions	Status
2		PriorAttain_09		This rule has been reduced to a warning for 22/23 while the rule is reviewed as it is currently not working as intended. Apologies for any inconvenience caused.	Active

<https://www.gov.uk/government/publications/check-how-accurate-your-ilr-data-is-with-fis>

10

Download the latest FIS

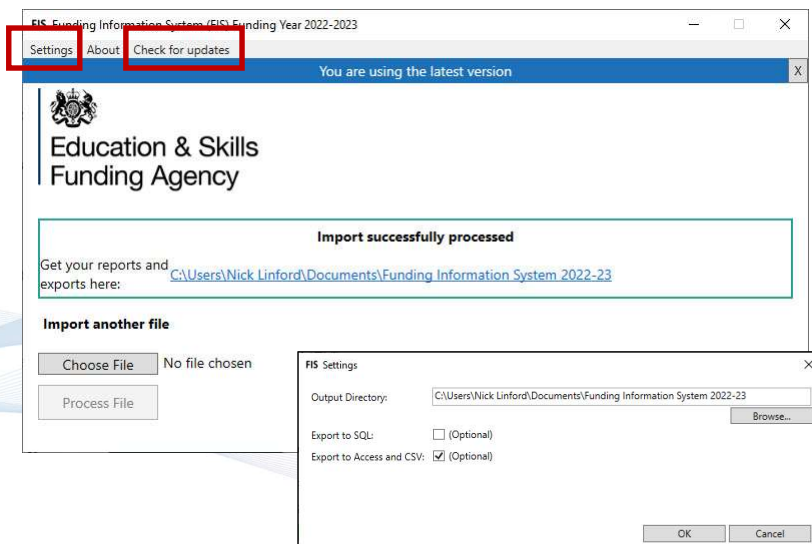


<https://submit-learner-data.service.gov.uk/publicdownloads/Desktop>

11

Once opened,
check for updates
and go to settings
to select Access
CSV export

Then import your
ILR file



<https://submit-learner-data.service.gov.uk/publicdownloads/Desktop>

12

3. FIS guidance and reports

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13

ILR Funding reports guidance

Changes from the previous year's guidance

- We have launched the funding for skills bootcamps through the ILR. With this funding comes 2 new funding reports to explain how we calculate this funding. These are:
 - Skills Bootcamp Occupancy Report (from paragraph 253)
 - Skills Bootcamp Funding Summary Report (from paragraph 255)
- We have made some improvements to the Apps Co-investment Contributions Report. See from paragraph 166 for more information.
- The 16-19 Funding Claim Report now has additional columns. Columns D and E (titled 'Filtered using 1st November') include students funded in 2021 to 2022 as of 1 November and recorded in the ILR R04 return. Columns F and G (titled 'Filtered using 1st February') include students funded in 2021 to 2022 as of 1 February and recorded in the ILR R06 return.

Guidance

Check ILR reports for possible data errors in your return


Guidance on how to spot errors with your ILR data and resolve them.

From: [Education and Skills Funding Agency](#)
Published 22 August 2019
Last updated 16 November 2022 — [See all updates](#)

[Get emails about this page](#)

Applies to England

Documents



[2022 to 2023 ILR funding reports](#)
PDF, 483 KB, 57 pages
This file may not be suitable for users of assistive technology.
[Request an accessible format.](#)

[reference data](#)

[Set up your ILR and collect data with the Learner Entry Tool](#)

Collection

2022 to 2023 ILR Funding Reports

Version 1: November 2022

<https://www.gov.uk/government/publications/check-ilr-reports-for-possible-data-errors-in-your-return>

14

FIS reports

“Funding reports are sets of detailed information showing the earnings we have calculated for you. We designed these reports to provide you with the key information to check you have recorded the correct information, are able to recreate the funding methodology, and are able to manage your funding. We produce and improve these reports and guidance based on data needs identified from research conducted with organisations receiving funding from ESFA.”

The ESFA Submit Learner Data portal also produces these plus some additional funding reports before and after an ILR deadline, which we will cover later

Name

16-19 Funding Claim Report 20230111-120412
16-19 Summary of Funding by Student Report 20230111-120412
Adult Funding Claim Report 20230111-120412
ALLB Occupancy Report 20230111-120412
Apps Indicative Earnings Report 20230111-120412
CL Summary of Learners by Non-Single Budget Category Report 20230111-120412
Devolved Adult Education Destination and Progression Report 20230111-120412
Devolved Adult Education Funding Summary Report 20230111-120412
Devolved Adult Education Occupancy Report 20230111-120412
FIS 20230111-120412
FIS-CSV 20230111-120412
Funding Summary Report 20230111-120412
High Needs Students Detail Report 20230111-120412
High Needs Students Summary Report 20230111-120412
Main Occupancy Report 20230111-120412
Maths and English Report 20230111-120412
OfS HE Quality Control Report 20230111-120412
Rule Violation Report 20230111-120412
Rule Violation Summary Report 20230111-120412
Summary of Funding Model 35 Funding Report 20230111-120412
Trailblazer Apprenticeships Employer Incentives Report 20230111-120412
Trailblazer Apprenticeships Occupancy Report 20230111-120412

15

4. Rule violation reports

16

Rule Violations Summary Report

Total Number of Errors	0	Total Number of Warnings	0
Learner Summary			
Total Number of Learners	0	Number of Learners with Warnings Only	0
Total Number of Valid Learners	9358	Total Number of Invalid Learners	0
of which:		of which:	
Apprenticeships (from 1 May 2017) Learners	0	Apprenticeships (from 1 May 2017) Learners	0
16-19 (excluding Apprenticeships) Funded Learners	0	16-19 (excluding Apprenticeships) Funded Learners	0
Adult Skills Funded Learners	0	Adult Skills Funded Learners	0
Community Learning Funded Learners	0	Community Learning Funded Learners	0
ESF Funded Learners	0	ESF Funded Learners	0
Skills Bootcamps	0	Skills Bootcamps	0
Other Adult Funded Learners	0	Other Adult Funded Learners	0
Other 16-19 Funded Learners	0	Other 16-19 Funded Learners	0
Non-funded (No ESFA funding) Learners	0	Non-funded (No ESFA funding) Learners	0
Learning Delivery Summary		Learner Destination and Progression Summary	
Total Number of Learning Deliveries	0	Total Number of Learner Destination and Progressions	0
of which:		of which:	
Apprenticeships (from 1 May 2017) Learning Deliveries	0	Valid Learner Destination and Progressions	0
16-19 (excluding Apprenticeships) Learning Deliveries	0	Invalid Learner Destination and Progressions	0
Adult Skills Learning Deliveries	0		
Community Learning Deliveries	0		
ESF Co-Financed Learning Deliveries	0		
Skills Bootcamps	0		
Other Adult Funded Learning Deliveries	0		
Other 16-19 Funded Learning Deliveries	0		
Non-funded (No ESFA funding) Learning Deliveries	0		
of which:			
Advanced Learner Loan Learning Deliveries	0		

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16-19 Funding Claim Report 20230111-120412	
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Adult Funding Claim Report 20230111-120412	
Adult Occupancy Report 20230111-120412	
Apprenticeships Earnings Report 20230111-120412	
CL Summary of Learners by Non-Single-Budget Category Report 20230111-120412	
Devolved Adult Education Destination and Progression Report 20230111-120412	
Devolved Adult Education Funding Summary Report 20230111-120412	
Devolved Adult Education Occupancy Report 20230111-120412	
ESF 20230111-120412	
ESF Co-Financed 20230111-120412	
Funding Summary Report 20230111-120412	
High Needs Students Detail Report 20230111-120412	
High Needs Students Summary Report 20230111-120412	
Main Occupancy Report 20230111-120412	
Maths and English Report 20230111-120412	
ONS 16 Quality Control Report 20230111-120412	
Rule Violation Report 20230111-120412	
Rule Violation Summary Report 20230111-120412	
Summary of Funding Model 25 Funding Report 20230111-120412	
Tailblaze Apprenticeships Employee Incentives Report 20230111-120412	
Tailblaze Apprenticeships Occupancy Report 20230111-120412	

17

Rule Violations Report

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
Error/Wa rning	Learner Ref	Unique Learner Number	Family Name	Given Names	Rule Name	Field Values	Error Message	Aim Sequence Number	Aim Reference Number	Software Supplier Aim ID	Funding Model	Subcontr acted UKPRN	Provider Specified Learner Monitoring A	Provider Specified Learner Monitoring B	Provider Specified Learning Delivery Monitoring A	Provider Specified Learning Delivery Monitoring B	Provider Specified Learning Delivery Monitoring C	Provider Specified Learning Delivery Monitoring D

Name	
16-19 Funding Claim Report 20230111-120412	
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Tailblaze Apprenticeships Employee Incentives Report 20230111-120412	
Tailblaze Apprenticeships Occupancy Report 20230111-120412	

Validation Rules

ILR 2022 to 2023 Validation Rules



<https://guidance.submit-learner-data.service.gov.uk/22-23/ilr/appendices>

Example

Version	Status	Rule Name	Rule Description
1	change	PlanLearnHours_02	If returned, the Planned learning hours should be greater than zero (error where LearningDelivery.FundModel = 25, 35, 37, 81, 10 or 99 and Learner.PlanLearnHours = 0) This rule is not triggered by T Level programmes (LearningDelivery.FundModel = 25 and LearningDelivery.ProgType = 31)

18

5. 16-18 student reports

19

16-19 Funding Claim Report

Provider
UKPRN :
ILR File :

OFFICIAL-SENSITIVE

Year: 2022/23

16-19 Study Programme Students

Retention Factor (allocations)	✓
Programme Cost Weighting (allocations)	✓
Area Cost Allowance (allocations)	✓
Discontinued Programmes (allocations)	✓
Level 2 Programme Progression (allocations)	✓
Level 2 Programme Health and English Progression	✓

		Filtered using 1st November		Filtered using 1st February		No filter		Exceptional Adjustment	Total	
		Student Numbers	Funding	Student Numbers	Funding	Student Numbers	Total Funding			
A	14-16 Direct Funded Students	580+ hours (Bead 5)	0	0	0	0	0			
		485+ hours (Bead 4a)	0	0	0	0	0			
		485 to 579 hours (Bead 4b)	0	0	0	0	0			
		385 to 484 hours (Bead 4c)	0	0	0	0	0			
		300 to 384 hours (Bead 4d)	0	0	0	0	0			
		Up to 299 hours (Bead 5)	0	0	0	0	0			
		Subtotal	0	0	0	0	0			
		Student Numbers	Funding	Student Numbers	Funding	Student Numbers	Total Funding	Exceptional Adjustment	Total	
B	16-19 Students (including High Needs Students)	580+ hours (Bead 5)	0	0	0	0	0			
		485+ hours (Bead 4a)	0	0	0	0	0			
		485 to 579 hours (Bead 4b)	0	0	0	0	0			
		385 to 484 hours (Bead 4c)	0	0	0	0	0			
		300 to 384 hours (Bead 4d)	0	0	0	0	0			
		Up to 299 hours (Bead 5)	0	0	0	0	0			
		Subtotal	0	0	0	0	0			
		Student Numbers	Funding	Student Numbers	Funding	Student Numbers	Total Funding	Exceptional Adjustment	Total	
C	19-24 Students with an EHC plan	580+ hours (Bead 5)	0	0	0	0	0			
		485+ hours (Bead 4a)	0	0	0	0	0			
		485 to 579 hours (Bead 4b)	0	0	0	0	0			
		385 to 484 hours (Bead 4c)	0	0	0	0	0			
		300 to 384 hours (Bead 4d)	0	0	0	0	0			
		Up to 299 hours (Bead 5)	0	0	0	0	0			
		Subtotal	0	0	0	0	0			
		Student Numbers	Funding	Student Numbers	Funding	Student Numbers	Total Funding	Exceptional Adjustment	Total	
D	19+ Continuing Students (excluding EHC plans)	580+ hours (Bead 5)	0	0	0	0	0			
		485+ hours (Bead 4a)	0	0	0	0	0			
		485 to 579 hours (Bead 4b)	0	0	0	0	0			
		385 to 484 hours (Bead 4c)	0	0	0	0	0			
		300 to 384 hours (Bead 4d)	0	0	0	0	0			
		Up to 299 hours (Bead 5)	0	0	0	0	0			
		Subtotal	0	0	0	0	0			
		Student Numbers	Funding	Student Numbers	Funding	Student Numbers	Total Funding	Exceptional Adjustment	Total	
		Subtotal						£ - / £ -	-	
		2022/23 Condition of Funding Record								
		Total						£ - / £ -	-	

Name
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Trailblazer Apprenticeships Occupancy Report 20230111-120412

This report contains one worksheet for students undertaking study programmes and one for students undertaking T Level programmes (next slide)

20

T Level Students

Retention Factor (allocation)
 Programme Cost Weighting (allocation)
 Area Cost Allocation (allocation)
 Disadvantage Proportion (allocation) %
 Large Programme Proportion (allocation) %
 Level 3 Programme Maths and English Proportion

		Filtered using 1st November		Filtered using 1st February		No filter		Exceptional Adjustment	Total	
		Student Numbers	Funding	Student Numbers	Funding	Student Numbers	Total Funding			
A	14-16 Direct Funded Students	1730 hours (T level Band 5)	0	0	0	0	0			
		1580 hours (T level Band 6)	0	0	0	0	0			
		1380 hours (T level Band 7)	0	0	0	0	0			
		1180 hours (T level Band 8)	0	0	0	0	0			
		Band 9 and below	0	0	0	0	0			
		Subtotal	0	0	0	0	0			
		Student Numbers	Funding	Student Numbers	Funding	Student Numbers	Total Funding	Exceptional Adjustment	Total	
B	16-19 Students (including High Needs Students)	1730 hours (T level Band 5)	0	0	0	0.00	0	0.00		
		1580 hours (T level Band 6)	0	0	0	0.00	0	0.00		
		1380 hours (T level Band 7)	0	0	0	0.00	0	0.00		
		1180 hours (T level Band 8)	0	0	0	0.00	0	0.00		
		Band 9 and below	0	0	0	0.00	0	0.00		
		Subtotal	0	0	0	0	0	0.00		
		Student Numbers	Funding	Student Numbers	Funding	Student Numbers	Total Funding	Exceptional Adjustment	Total	
C	19-24 Students with an EHC plan	1730 hours (T level Band 5)	0	0.00	0	0.00	0	0.00		
		1580 hours (T level Band 6)	0	0.00	0	0.00	0	0.00		
		1380 hours (T level Band 7)	0	0.00	0	0.00	0	0.00		
		1180 hours (T level Band 8)	0	0.00	0	0.00	0	0.00		
		Band 9 and below	0	0.00	0	0.00	0	0.00		
		Subtotal	0	0.00	0	0	0	0.00		
		Student Numbers	Funding	Student Numbers	Funding	Student Numbers	Total Funding	Exceptional Adjustment	Total	
D	19+ Continuing Students (excluding EHC plans)	1730 hours (T level Band 5)	0	0.00	0	0.00	0	0.00		
		1580 hours (T level Band 6)	0	0.00	0	0.00	0	0.00		
		1380 hours (T level Band 7)	0	0.00	0	0.00	0	0.00		
		1180 hours (T level Band 8)	0	0.00	0	0.00	0	0.00		
		Band 9 and below	0	0.00	0	0.00	0	0.00		
		Subtotal	0	0.00	0	0	0	0.00		
		Student Numbers	Funding	Student Numbers	Funding	Student Numbers	Total Funding	Exceptional Adjustment	Total	
		Total	0	0.00	0	0	0	€	- € - € -	

16-19 Funding Claims Report 2020/2011-120412 16-19 Summary of Funding by Student Report 2020/2011-120412 Adult Funding Claim Report 2020/2011-120412 ALER Occupancy Report 2020/2011-120412 Apps Indicative Earnings Report 2020/2011-120412 CL Summary of Learners by Non-Single Budget Category Report 2020/2011-120412 Devolved Adult Education Destination and Progression Report 2020/2011-120412 Devolved Adult Education Funding Summary Report 2020/2011-120412 PS 2020/2011-120412 PS-CO 2020/2011-120412 Funding Summary Report 2020/2011-120412 High Needs Students Detail Report 2020/2011-120412 High Needs Students Summary Report 2020/2011-120412 Main Occupancy Report 2020/2011-120412 Maths and English Report 2020/2011-120412 OFE MC Quality Control Report 2020/2011-120412 Rule Violation Report 2020/2011-120412 Rule Violation Summary Report 2020/2011-120412 Summary of Funding Model 25 Funding Report 2020/2011-120412 TailorBee Apprenticeships Employability Report 2020/2011-120412 TailorBee Apprenticeships Occupancy Report 2020/2011-120412

- Home
- 16-19 Funding Claim Report 20230111-120412
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 - FS 20230111-120412
 - FS-CW 20230111-120412
 - Funding Summary Report 20230111-120412
 - High Needs Students Detail Report 20230111-120412
 - High Needs Students Summary Report 20230111-120412
 - Main Occupancy Report 20230111-120412
 - Maths and English Report 20230111-120412
 - OS H4 Quality Control Report 20230111-120412
 - OS H4 Quality Control Report 20230111-120412
 - Rule Violation Report 20230111-120412
 - Rule Violation Summary Report 20230111-120412
 - Summary of Funding Model 25 Funding Report 20230111-120412
 - Tailorize Apprenticeships Employee Incentives Report 20230111-120412
 - Tailorize Apprenticeships Occupancy Report 20230111-120412

21

16-18 Summary of Funding by Student Report

16-19 Students (excluding High Needs Students)										
Funding line type	Learner reference number	Family name	Given names	T level student	Date of birth	Campus identifier	Planned learning hours	Planned employment, enrichment and pastoral hours	Total planned hours	Planned hours (T Level)
16-19 Students (excluding)				N			460	120	580	485+ hours (Band 4) Y
16-19 Students (excluding)				N			512	123	635	580+ hours (Band 5) Y
16-19 Students (excluding)				N			500	126	626	580+ hours (Band 5) Y
16-19 Students (excluding)				N			332	291	623	580+ hours (Band 5) Y
16-19 Students (excluding)				N			409	209	618	580+ hours (Band 5) Y
16-19 Students (excluding)				N			332	192	524	485 to 579 hours (B) Y
16-19 Students (excluding)				N			416	212	628	580+ hours (Band 5) Y

- Home
- 16-19 Funding Claim Report 20230111-120412
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 - FS 20230111-120412
 - FS-CW 20230111-120412
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 - Main Occupancy Report 20230111-120412
 - Maths and English Report 20230111-120412
 - OS H4 Quality Control Report 20230111-120412
 - OS H4 Quality Control Report 20230111-120412
 - Rule Violation Report 20230111-120412
 - Rule Violation Summary Report 20230111-120412
 - Summary of Funding Model 25 Funding Report 20230111-120412
 - Tailorize Apprenticeships Employee Incentives Report 20230111-120412
 - Tailorize Apprenticeships Occupancy Report 20230111-120412

"The report also forms a key part of the funding claim that institutions return to us, which provides us with an assurance statement by the relevant accounting officer over the regularity of the institution's funding claim and ILR data returns. The report includes a declaration for signing by the accounting officer where delivery ceases in-year before our formal final claim system opens or in exceptional circumstances where a signed declaration is needed to support any manual adjustment needed after the R14 and formal final claim systems close."

22

6. Maths and English

23

Maths and English (CoF) Report

A	B	C	D	E	F	G	H	I	J
Funding line type	Learner reference number	Family name	Given names	T Level student	Date of birth	Campus identifier	Maths GCSE status	English GCSE status	Funding band
16-19 Students				N			Doesn't have Maths, Studying Maths	Doesn't have English, Studying English	485+ hours (Band 4a)
16-19 Students				N			Doesn't have Maths, Studying Maths	Doesn't have English, Studying English	580+ hours (Band 5)
16-19 Students				N			Doesn't have Maths, Studying Maths	Doesn't have English, Studying English	580+ hours (Band 5)
16-19 Students				N			Has Maths, Not Studying Maths	Has English, Not Studying English	580+ hours (Band 5)
16-19 Students				N			Has Maths, Not Studying Maths	Doesn't have English, Studying English	580+ hours (Band 5)
16-19 Students				N			Doesn't have Maths, Not Studying Maths	Has English, Not Studying English	485 to 579 hours (Band 4b)

“This report gives the maths and English status of every student, showing whether they have achieved at least a GCSE grade C/4 in each subject and whether they are currently studying for a valid qualification in the subject. We also identify those learners exempt from the condition of funding (CoF) and those where the COF does not apply (this category includes all T Level students).”

There are 7 possible statuses for each subject.

Maths

- Condition of Funding Does Not Apply
- Exempt from the GCSE Mathematics A*-C or 9 to 4 requirement
- Has Maths, Studying Maths
- Has Maths, Not Studying Maths
- Has Maths GCSE Grade D or Grade 3, Not studying GCSE Maths
- Has Maths below GCSE grade D or grade 3, holds Maths FSL2 pass
- Doesn't have Maths, Studying Maths
- Doesn't have Maths, Not Studying Maths

English

- Condition of Funding Does Not Apply
- Exempt from the GCSE English A*-C or 9 to 4 requirement
- Has English, Studying English
- Has English, Not Studying English
- Has English GCSE Grade D or Grade 3, Not studying GCSE English
- Has English below GCSE grade D or grade 3, holds English FSL2 pass
- Doesn't have English, Studying English
- Doesn't have English, Not Studying English

24

7. Adult funding reports

LSECT
LEARNING & SKILLS
EVENTS, CONSULTANCY & TRAINING

25

Adult Funding Claim Report

“This report is intended for providers who are paid on profile to assist them in preparing for mid-year forecast, year-end forecast and final-year claims”

Adult Funding Claim Report

OFFICIAL - SENSITIVE

Provider :
UKPRN :
ILR File :
Last ILR File Update :
EAS File :
Last EAS File Update :

Year: 2022/23

This report displays indicative figures only.

19-24 Traineeships - Non-procured	Actual earnings (6 months) - mid-year claims	Actual earnings (10 months) - year-end claims	Actual earnings (12 months) - final claims
19-24 Traineeships - programme funding			
19-24 Traineeships - learning support			
Total 19-24 Traineeships - Non-procured delivery			
ESFA Adult Education Budget - Non-procured	Actual earnings (6 months) - mid-year claims	Actual earnings (10 months) - year-end claims	Actual earnings (12 months) - final claims
ESFA AEB Adult Skills - programme funding			
ESFA AEB Adult Skills - learning support			
Total ESFA Adult Education Budget - Non-procured delivery			
ESFA National Skills Fund - Non-procured	Actual earnings (6 months) - mid-year claims	Actual earnings (10 months) - year-end claims	Actual earnings (12 months) - final claims
ESFA National Skills Fund - programme funding			
ESFA National Skills Fund - learning support			
Total ESFA National Skills Fund - Non-procured delivery			
Advanced Learner Loans Bursary	Actual earnings (6 months) - mid-year claims	Actual earnings (10 months) - year-end claims	Actual earnings (12 months) - final claims
Bursary Funding			
Area Costs			
Excess Support			
Total Advanced Learner Loans Bursary delivery			

Name
16-19 Funding Claim Report 2020/21-120412
16-19 Summary of Funding by Student Report 2020/21-120412
Adult Funding Claim Report 2020/21-120412
ALLR Occupancy Report 2020/21-120412
Apprenticeship Earnings Report 2020/21-120412
CL Summary of Learners by Non-Single-Budget Category Report 2020/21-120412
Devolved Adult Education Funding Summary Report 2020/21-120412
Devolved Adult Education Funding Summary Report 2020/21-120412
Devolved Adult Education Occupancy Report 2020/21-120412
ES 2020/21-120412
ES-CW 2020/21-120412
Funding Summary Report 2020/21-120412
High Needs Students Detail Report 2020/21-120412
High Needs Students Summary Report 2020/21-120412
Man Occupancy Report 2020/21-120412
Maths and English Report 2020/21-120412
OS Quality Control Report 2020/21-120412
Rule Violation Report 2020/21-120412
Rule Violation Summary Report 2020/21-120412
Summary of Funding Model 25 Funding Report 2020/21-120412
Trailblazer Apprenticeships Employer Incentives Report 2020/21-120412
Trailblazer Apprenticeships Occupancy Report 2020/21-120412

26

Devolved AEB Destination and Progress Report

Home
16-19 Funding Claim Report 2020/2011-120412
16-19 Summary of Funding by Student Report 2020/2011-120412
Adult Funding Claim Report 2020/2011-120412
Adult Occupancy Report 2020/2011-120412
Appr Indicative Earnings Report 2020/2011-120412
CL Summary of Learners by Non-Single Budget Category Report 2020/2011-120412
Devolved Adult Education Destination and Progression Report 2020/2011-120412
Devolved Adult Education Funding Summary Report 2020/2011-120412
Devolved Adult Education Occupancy Report 2020/2011-120412
FS 2020/2011-120412
FS-CV 2020/2011-120412
Funding Summary Report 2020/2011-120412
High Needs Students Detail Report 2020/2011-120412
High Needs Students Summary Report 2020/2011-120412
Main Occupancy Report 2020/2011-120412
Maths and English Report 2020/2011-120412
ONS H4 Quality Control Report 2020/2011-120412
Rule Violation Report 2020/2011-120412
Rule Violation Summary Report 2020/2011-120412
Summary of Funding Model 25 Funding Report 2020/2011-120412
Trailblazer Apprenticeships Employee Incentives Report 2020/2011-120412
Trailblazer Apprenticeships Occupancy Report 2020/2011-120412

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
Learner reference number	Unique learner number	Aim sequence number	Learning aim reference	Learning aim title	Funding model	Learning start date	Source of funding	Learning actual end date	Completion status	Outcome	DP outcome type	DP outcome code	DP outcome start date	DP outcome end date	DP outcome collection date
		1	61000652	Diploma in Light Vehicle	35		116	02/11/2022	3	3 EMP		1	03/11/2022		02/11/2022
		1	60342900	Functional Skills Qualifi	35		116	22/11/2022	3	3 OTH		4	22/11/2022		22/11/2022
		1	60329580	Certificate in Awarenes	35		116	09/11/2022	2	1 OTH		4	10/11/2022		09/11/2022

27

Devolved AEB Funding Summary Report

Home
16-19 Funding Claim Report 2020/2011-120412
16-19 Summary of Funding by Student Report 2020/2011-120412
Adult Funding Claim Report 2020/2011-120412
Adult Occupancy Report 2020/2011-120412
Appr Indicative Earnings Report 2020/2011-120412
CL Summary of Learners by Non-Single Budget Category Report 2020/2011-120412
Devolved Adult Education Destination and Progression Report 2020/2011-120412
Devolved Adult Education Funding Summary Report 2020/2011-120412
Devolved Adult Education Occupancy Report 2020/2011-120412
FS 2020/2011-120412
FS-CV 2020/2011-120412
Funding Summary Report 2020/2011-120412
High Needs Students Detail Report 2020/2011-120412
High Needs Students Summary Report 2020/2011-120412

Adult Education Budget - Eligible for MCA/GLA funding (nc Aug 2022)	Sep 2022	Oct 2022	Aug - Mar	Apr - Jul	Year To Date	Total
ILR Programme Funding (E)	0.00	0.00	0.00	0.00	0.00	0.00
ILR Learning Support (E)	0.00	0.00	0.00	0.00	0.00	0.00
Total Adult Education Budget - Eligible for MCA/GLA funding (nc Aug 2022)	0.00	0.00	0.00	0.00	0.00	0.00
Total Adult Education Budget - Eligible for MCA/GLA funding (nc Aug 2022)	0.00	0.00	0.00 N/A	0.00 N/A	0.00 N/A	0.00 N/A
Adult Education Budget - Eligible for MCA/GLA funding (pr Aug 2022)	Sep 2022	Oct 2022	Aug - Mar	Apr - Jul	Year To Date	Total
ILR Programme Funding (E)	0.00	0.00	0.00	0.00	0.00	0.00
ILR Learning Support (E)	0.00	0.00	0.00	0.00	0.00	0.00
Total Adult Education Budget - Eligible for MCA/GLA funding (pr Aug 2022)	0.00	0.00	0.00	0.00	0.00	0.00
Total Adult Education Budget - Eligible for MCA/GLA funding (pr Aug 2022)	0.00	0.00	0.00 N/A	0.00 N/A	0.00 N/A	0.00 N/A
National Skills Fund - Eligible for MCA/GLA funding (non-p Aug 2022)	Sep 2022	Oct 2022	Aug - Mar	Apr - Jul	Year To Date	Total
ILR Programme Funding (E)	0.00	0.00	0.00	0.00	0.00	0.00
ILR Learning Support (E)	0.00	0.00	0.00	0.00	0.00	0.00
Total National Skills Fund - Eligible for MCA/GLA funding (non-p Aug 2022)	0.00	0.00	0.00	0.00	0.00	0.00
Total National Skills Fund - Eligible for MCA/GLA funding (non-p Aug 2022)	0.00	0.00	0.00 N/A	0.00 N/A	0.00 N/A	0.00 N/A
National Skills Fund - Eligible for MCA/GLA funding (procu Aug 2022)	Sep 2022	Oct 2022	Aug - Mar	Apr - Jul	Year To Date	Total
ILR Programme Funding (E)	0.00	0.00	0.00	0.00	0.00	0.00
ILR Learning Support (E)	0.00	0.00	0.00	0.00	0.00	0.00
Total National Skills Fund - Eligible for MCA/GLA funding (procu Aug 2022)	0.00	0.00	0.00	0.00	0.00	0.00
Total National Skills Fund - Eligible for MCA/GLA funding (procu Aug 2022)	0.00	0.00	0.00 N/A	0.00 N/A	0.00 N/A	0.00 N/A

28

Devolved AEB Occupancy Report 153 rows

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
Learner reference number	Unique learner number	Family name	Given names	Date of birth	Ethnicity	Sex	LDD and health problem	Prior attainme nt	Postcode prior to enrolme nt	Pre- merger UKPRN	Campus identifier	Provider specified learner monitori ng (A)	Provider specified learner monitori ng (B)	Aim sequenc e number	Learning aim referenc e	Learning aim title	Software supplier aim identifier	Applicabl e funding rate from ESOL hours	Policy uplift rate	Policy uplift category	Applicabl e funding rate	Applicabl e program weighting	
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												Learners Summary Report 2020/2011-120412											Learners Summary Report 2020/2011-120412
X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP	AQ	AR	AS	AT	
Aim value	Notional NVQ level	Entitlem ent category (level 2 or 3)	Tier 2 sector subject area	Tier 2 sector subject area name	Basic skills type	Funding model	Funding adjustme nt for prior learning	Other funding adjustme nt	Original learning start date	Learning start date	Learning planned end date	Completi on status	Learning actual end date	Withdra wal reason	Outcome	Additional deliv ery hours	Learning start date postcode	Local authority code	Applicabl e area from source of funding	Learning delivery funding and monitori ng type - source of funding	Learning delivery funding and monitori ng type - full or co- funding support	Learning delivery funding and monitori ng type - learning support	
BU	BV	BW	BX	BY	BZ	CA	CB	CC	CD	CE	CF	CG	CH	ER	ES	ET	EU	EV	EW				
Funding line type	Age at start	Start for funding purposes	Planned number of on program instalments	Achieve ment element (potentia l or actual earned cash)	Achieve ment percenta ge (aggregat ed maximu m value)	Non- public- funded contributi on	Capping factor	Sub contracte d or partners hip UKPRN	Sub contracte d or partners hip UKPRN name	Delivery location postcode	Area uplift	Disadvan tage uplift	Disadvan tage Waiver Applied	Area Cost	Total on program earned cash	Total balancing payment earned cash	Total aim achievement earned cash	Total job outcome earned cash	Total learning support earned cash	Total earned cash	Total earned cash		

29

8. Apps, CL, ALLB, HNS and OfS reports

30

Apps Indicative Earnings Report 237 rows

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
Learner reference number	Unique learner number	Family name	Given names	Date of birth	Postcode prior to enrolment	Campus identifier	Provider specified learner monitoring (A)	Provider specified learner monitoring (B)	Aim sequence number	Learning aim reference	Learning aim title	Software supplier identifier	LARS 16 NVQ level	Notional sector level	Tier 2 subject area	Programme type	Standard code	Framework code	Apprenticeship pathway	Aim type	Common component code	Funding model	Original learning start date	
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31

CL Summary of Learners (funding model 10)

Summary of Learners by Non-Single-Budget Category OFFICIAL-SENSITIVE			
Provider: UKPRN: ILR File: Year: 2022/23			
Community Learning (CL) - Learner and Enrolment Volumes			
Category	Total learners ¹	Learners started in this funding year ²	Enrolments in this funding year ³
Total Community Learning⁴			
<i>of which</i>			
16-18			
Adult			
Personal and Community Development Learning			
Neighbourhood Learning in Deprived Communities			
Family English, Maths and Language			
<i>of which</i>			
16-18			
Adult			
Wider Family Learning			
<i>of which</i>			
16-18			
Adult			

32

Name
16-19 Funding Claim Report 2020/2011-120412
16-19 Summary of Funding by Student Report 2020/2011-120412
Adult Funding Claim Report 2020/2011-120412
Adult Occupancy Report 2020/2011-120412
Apps Indicative Earnings Report 2020/2011-120412
CL Summary of Learners by Non-Single-Budget Category Report 2020/2011-120412
Devolved Adult Education Destination and Progression Report 2020/2011-120412
Devolved Adult Education Funding Summary Report 2020/2011-120412
Devolved Adult Education Occupancy Report 2020/2011-120412
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Maths and English Report 2020/2011-120412
OSR HE Quality Control Report 2020/2011-120412
Rule Violation Report 2020/2011-120412
Rule Violation Summary Report 2020/2011-120412
Summary of Funding Model 10 Funding Report 2020/2011-120412
Tailblazer Apprenticeships Employer Incentives Report 2020/2011-120412
Tailblazer Apprenticeships Occupancy Report 2020/2011-120412

ALLB Occupancy Report

Advanced Learner Loan Bursary. 111 columns!

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
Learner reference number	Unique learner number	Family name	Given names	Date of birth	Pre-merger UKPRN	Campus identifier	Provider specified learner monitoring (A)	Provider specified learner monitoring (B)	Aim sequence number	Aim reference	Learning aim title	Software supplier aim identifier	Applicable funding rate	Applicable programme weighting	Notional NVQ level	Tier 2 subject area	Funding model	Funding
T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL
Funding adjustment for other learning	Original start date	Learning start date	Learning end date	Learning planned end date	Completion status	Actual end date	Outcome	Delivery funding and monitoring	Delivery funding and monitoring	Delivery funding and monitoring	Delivery funding and monitoring	Delivery funding and monitoring	Delivery funding and monitoring	Delivery funding and monitoring	Delivery funding and monitoring	Delivery funding and monitoring	Delivery funding and monitoring	Delivery funding and monitoring
AN	AO	AP	AQ	AR	AS	AT	AU	AV	AW	AX	AY	AZ	BA	BB	BC	BD	BE	BF
Provider specified delivery monitoring (C)	Provider specified delivery monitoring (D)	Contract partner UKPRN	Delivery location postcode	Area uplift	Funding line type	First liability date	Planned number of instalments	Date used for factor lookups	August ALB code used	ALB support payment earned cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash
BI	BJ	BK	BL	BM	BN	BO	BP	BQ	BR	BS	BT	BU	BV	BW	BX	BY	BZ	CA
loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash
CE	CF	CG	CH	CI	CJ	CK	CL	CM	CN	CO	CP	CQ	CR	CS	CT	CU	CV	CW
loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash	loans bursary for area costs on program balancing cash
DA	DB	DC	DD	DE	DF	DG	DH	DI	DJ	DK	DL	DM	DN	DO	DP	DQ	DR	DS
67.68	0	67.68	0	0	67.68	0	0	67.68	0	0	67.68	0	67.68	0	67.68	0	67.68	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

33

High Needs Students Detail Report

A	B	C	D	E	F	G	H	I	J	K
Funding line type	Learner reference number	Family name	Given names	T Level student	Campus identifier	A - Students with an EHCP	B - Students without an EHCP	C - High Needs Students (HNS) without an EHCP	D - Students with an EHCP and HNS	E - Students with an EHCP but without HNS

34

High Needs Students Summary Report

“This report contains one worksheet for students undertaking study programmes and one for students undertaking T Level programmes”

16-19 Study Programme Students			
		Reporting Band	Student Number
A	14-16 Direct Funded Students	A - Students with an EHCP	
		B - Students without an EHCP	
		C - High Needs Students (HNS) without an EHCP	
		D - Students with an EHCP and HNS	
		E - Students with an EHCP but without HNS	
		All 14-16 Direct Funded Students	
B	16-19 Students (including High Needs Students)	Reporting Band	Student Number
		A - Students with an EHCP	
		B - Students without an EHCP	
		C - High Needs Students (HNS) without an EHCP	
		D - Students with an EHCP and HNS	
		E - Students with an EHCP but without HNS	
C	19-24 Students with an EHCP	All 16-19 Students (including High Needs Students)	
		Reporting Band	Student Number
		A - Students with an EHCP	
		B - Students without an EHCP	
		C - High Needs Students (HNS) without an EHCP	
		D - Students with an EHCP and HNS	
D	19+ Continuing Students (excluding EHCP)	E - Students with an EHCP but without HNS	
		All 19-24 Students with an EHCP	
		Reporting Band	Student Number
		A - Students with an EHCP	
		B - Students without an EHCP	
		C - High Needs Students (HNS) without an EHCP	
		D - Students with an EHCP and HNS	
		E - Students with an EHCP but without HNS	
		All 19+ Continuing Students (excluding EHCP)	
		Total Students	
		... of which 16-24 High Needs Students (LearnFAMType = HNS)	

Name
16-19 Funding Claim Report 20230111-120412
16-19 Summary of Funding by Student Report 20230111-120412
Adult Funding Claim Report 20230111-120412
Adult Occupancy Report 20230111-120412
Apprenticeship Earnings Report 20230111-120412
CL Summary of Learners by Non-Single-Budget Category Report 20230111-120412
Devolved Adult Education Destination and Progression Report 20230111-120412
Devolved Adult Education Funding Summary Report 20230111-120412
Devolved Adult Education Occupancy Report 20230111-120412
FS 20230111-120412
FS-CV 20230111-120412
Funding Summary Report 20230111-120412
High Needs Students Detail Report 20230111-120412
High Needs Students Summary Report 20230111-120412
Main Occupancy Report 20230111-120412
Maths and English Report 20230111-120412
OfS HE Quality Control Report 20230111-120412
Rule Violation Report 20230111-120412
Rule Violation Summary Report 20230111-120412
Summary of Funding Model 25 Funding Report 20230111-120412
Tailblazer Apprenticeships Employee Incentives Report 20230111-120412
Tailblazer Apprenticeships Occupancy Report 20230111-120412

35

OfS HE Quality Control Report

In this report, the OfS are asking you to check the quality of the data returned in the Learning Delivery HE entity in your ILR file. It includes a worksheet for unknown or missing values and a worksheet for possible credibility issues.

Only records meeting the following criteria are included in the checks:

LearningDeliveryHE record exists
and
LearningDelivery.LearnStartDate <= 31 July of current academic year
and
LearningDelivery.LearnActEndDate is null or >= 1 August of current academic year
and
LearningDelivery.LearnAimRef <> 'ZPROG001'
and
LARS_LearningDelivery.NotionalNVQLevel2 in (4, 5, 6, 7, 8, H)

Each check also has its own rules applied as specified.

The % of total records column is calculated as follows:

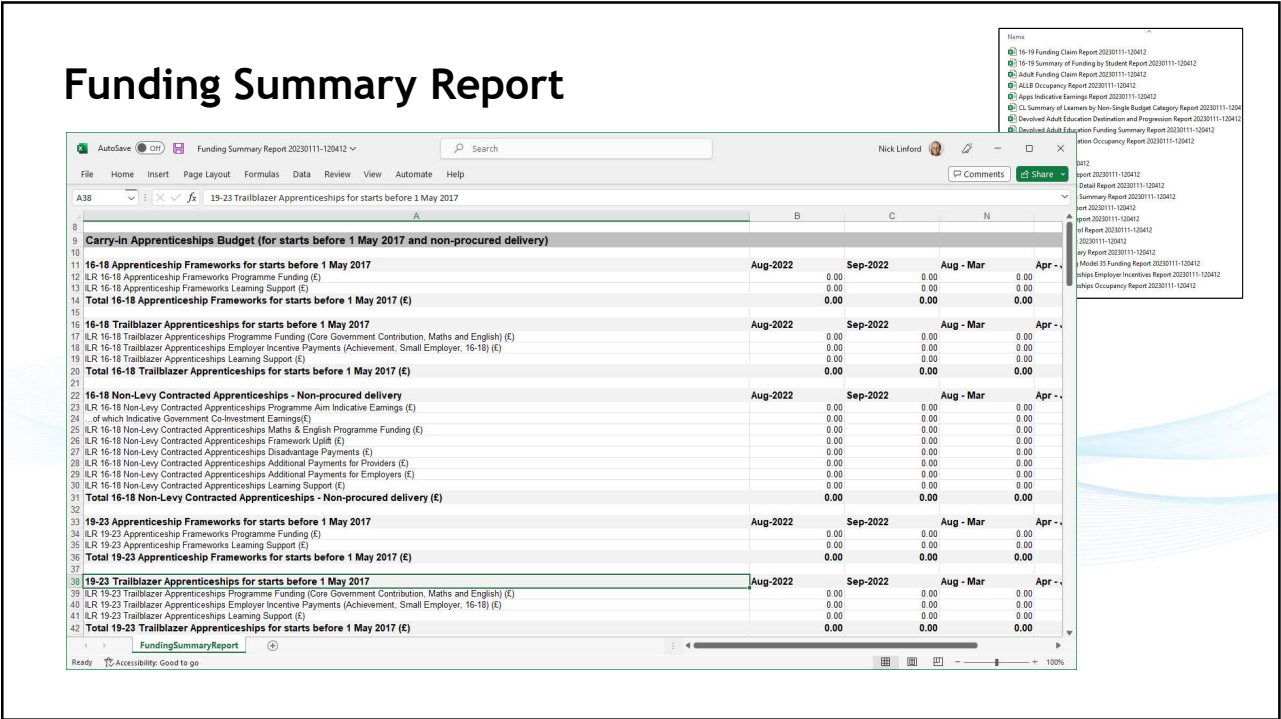
Number of records identified by the check
/ Number of records meeting the criteria specified above
x 100

Name
16-19 Funding Claim Report 20230111-120412
16-19 Summary of Funding by Student Report 20230111-120412
Adult Funding Claim Report 20230111-120412
Adult Occupancy Report 20230111-120412
Apprenticeship Earnings Report 20230111-120412
CL Summary of Learners by Non-Single-Budget Category Report 20230111-120412
Devolved Adult Education Destination and Progression Report 20230111-120412
Devolved Adult Education Funding Summary Report 20230111-120412
Devolved Adult Education Occupancy Report 20230111-120412
FS 20230111-120412
FS-CV 20230111-120412
Funding Summary Report 20230111-120412
High Needs Students Detail Report 20230111-120412
High Needs Students Summary Report 20230111-120412
Main Occupancy Report 20230111-120412
Maths and English Report 20230111-120412
OfS HE Quality Control Report 20230111-120412
Rule Violation Report 20230111-120412
Rule Violation Summary Report 20230111-120412
Summary of Funding Model 25 Funding Report 20230111-120412
Tailblazer Apprenticeships Employee Incentives Report 20230111-120412
Tailblazer Apprenticeships Occupancy Report 20230111-120412

36



37



38

Name
16-19 Funding Claim Report 20230111-120412
19-19 Summary of Funding by Student Report 20230111-120412
Adult Funding Claim Report 20230111-120412
ALB Occupancy Report 20230111-120412
Apps Indicative Earnings Report 20230111-120412
CL Summary of Learners by Non-Single Budget Category Report 20230111-120412
Devolved Adult Education Destination and Progression Report 20230111-120412
Devolved Adult Education Funding Summary Report 20230111-120412
Devolved Adult Education Occupancy Report 20230111-120412
FIS-20230111-120412
FIS-CSV 20230111-120412
Funding Summary Report 20230111-120412
High Needs Students Detail Report 20230111-120412
High Needs Students Summary Report 20230111-120412
Main Occupancy Report 20230111-120412

Maths and English Report 2020/21 (120412)																						
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Learner reference number	Unique learner number	Family name	Given names	Date of birth	Postcode to enrolment	Pre-merger UKPRN	Campus identifier	Provider specified learner monitoring (A)	Provider specified learner monitoring (B)	Aim sequence number	Learning aim reference	Learning aim title	Software supplier aim identifier	Applicable funding rate ESOL hours	Policy uplift rate	Policy uplift category	Applicable funding rate	Applicable program weight	Aim value	Notional NVQ level	Tier 2 sector subject area	Program type
X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP	AQ	AR	AS	AT
Framework code	Apprenticeship pathway	Aim type	Framework component type code	Funding model	Funding adjustment for prior learning	Other funding adjustment	Original learning start date	Learning start date	Learning planned end date	Completion status	Learning actual end date	Outcome	Achievement date	Additional delivery hours	Learning start date	Learning delivery funding and monitoring	Learning delivery funding and monitoring	Learning delivery funding and monitoring	Learning delivery funding and monitoring	Learning delivery funding and monitoring	Learning delivery funding and monitoring	Learning delivery funding and monitoring
BA	BB	BC	BD	BE	BF	BG	BH	BI	BJ	BK	BL	BM	BN	BO	BP	BQ	BR	BS	BT	BU	BV	BW
Provider specified delivery monitoring (A)	Provider specified delivery monitoring (B)	Provider specified delivery monitoring (C)	Provider specified delivery monitoring (D)	Funding line type	Planned number of on program	Transitional planned number	Transitional proportion	Achievement element (potential)	Achievement percentage (agreed)	Non-Govt contribution	Sub contract or partners bin	Delivery location postcode	Area uplift	Disadvantage uplift	Area Cost Disadvantage Waiver Applied	Employer Large Identifier	Caping factor	Traineeship work place or not	Higher apprentice scheme or work	Date used for employ	Date used for factor	

Monthly and totals

EF	EG	EH	EI	EJ	EK
Total on program me earned cash	Total balancing payment earned cash	Total aim achieve ment earned cash	Total job outcome earned cash	Total learning support earned cash	Total earned cash

Items
16-19 Funding Claim Report 2020/2021-13042
16-19 Summary of Funding by Student 2020/2021-13042
Adult Funding Claim Report 2020/2021-13042
ALB Occupancy Report 2020/2021-13042
Age Indicative Learning Report 2020/2021-13042
C.3. Career Learning by Non-Single Bridge Category Report 2020/2021-13042
Derived Adult Education Education and Progression Report 2020/2021-13042
Derived Adult Education Funding Summary Report 2020/2021-13042
Derived Adult Education Occupancy Report 2020/2021-13042
FS 2020/2021-13042
FS 2020/2021-13042
FS 2020/2021-13042
Funding Summary Report 2020/2021-13042
High Needs and Special Report 2020/2021-13042
High Needs Students Summary Report 2020/2021-13042
Main Occupancy Report 2020/2021-13042
Maths and English Report 2020/2021-13042
Ofsted Quality Control Report 2020/2021-13042
Rule Violation Report 2020/2021-13042
Rule Violation Summary Report 2020/2021-13042
Summary of Funding Model 25 Funding Report 2020/2021-13042
Teaching and Learning Report 2020/2021-13042
Teaching Apprenticeships Occupancy Report 2020/2021-13042

[illegible]

This report shows the earnings generated under funding model 35 (Adult skills) by the programme type

10. Submit Learner Data (SLD) portal pre and post ILR deadline reports

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41

The screenshot shows the 'Submit learner data' portal on the GOV.UK website. The page is titled 'Submit learner data' and provides information for training providers that receive funding directly from the Education and Skills Funding Agency (ESFA). It lists the types of data that can be submitted, including Individualised learner records (ILR), Earnings adjustment statements (EAS), ESF (European Social Fund) supplementary data, Funding Claims, Further Education (FE) staff and vacancy data, and Further Education (FE) governor data. It also mentions that Mayoral Combined Authorities (MCAs) can download reports and upload reference data. A 'Sign in' button is visible. The 'Before you start' section lists requirements: login details for IDAMS, an XML or Zip file for ILR data, a CSV file for EAS and ESF data, an XML file for FE staff data or FE staff records, and governing board details for FE only. The right-hand side of the page contains 'Help and support' links, an 'ESFA support desk' with contact information, and 'Related content' and 'Tools and services' sections.

Submit learner data

This service is for training providers that receive funding directly from the Education and Skills Funding Agency (ESFA).

Use this service to validate and submit:

- Individualised learner records (ILR)
- Earnings adjustment statements (EAS)
- ESF (European Social Fund) supplementary data
- Funding Claims
- Further Education (FE) staff and vacancy data
- Further Education (FE) governor data

You can also use this service to:

- View and download reports for data you've submitted
- Search for Employer identifiers using the new Employer Data Service

Mayoral Combined Authorities (MCAs) can download reports and upload reference data.

Sign in

Before you start

You will need:

- Login details for IDAMS (Information Management Services System)
- an XML or Zip file to upload for ILR data
- a CSV file to upload for EAS and ESF data
- an XML file to upload for recording Further education (FE) staff data or FE staff records for online form submissions
- Governing board details (FE only)

Help and support

[ESFA training provider self-help and communities](#)
[Discussion forums](#)

ESFA support desk

Log a query using our [ESFA Service Desk enquiry form](#)

Get help with [Education and Skills Funding Agency Services](#)

Telephone: 0370 267 0001
Monday to Thursday, 9:00am to 5:00pm
Friday, 9:00am to 4:00pm

Related content

[How to become an approved training provider](#)
[Individualised Learner Record \(ILR\) technical documents, guidance and requirements \(all years\)](#)

Tools and services

[FIS \(Function Information Service\)](#)
[Find a Learning Aim](#)
[ILR Learner entry tool](#)
[ILR FileMerge](#)
[FE staff data desktop application](#)

<https://submit-learner-data.service.gov.uk/>

42

Submit Learner Data (SLD)

The left screenshot shows the 'Submit learner data' page. It includes a 'Make a submission' section with buttons for 'ILR Individualised Learner Record', 'EAS Earnings Adjustment Statement', and 'R06 validate only'. There is also a 'Reports and data' section with buttons for 'Funding Claims', 'EDS', and 'Reports'. A red arrow points from the 'Reports' button to the right screenshot.

The right screenshot shows the 'Reports' page. It includes a 'Latest submissions' section with a table of submissions. A red box highlights the 'Download reports' link in the 'Reports' column of the table.

Date	Type	File	Submitted by	Reference	Reports
6 January 2023 at 8:16am	ILR	ILR:100000000-2223-20230106-081537-01 ZIP	Nick Linford	134091	Download reports
6 January 2023 at 7:56am	ILR	ILR:100000000-2223-20230106-075514-01 ZIP	Nick Linford	134090	Download reports
5 January 2023 at 4:06pm	ILR	ILR:100000000-2223-20230106-160337-01 ZIP	Nick Linford	134038	Download reports

43

Extra SLD reports

Apprenticeship Data Match Report

ESF Reports

Non-contracted reports

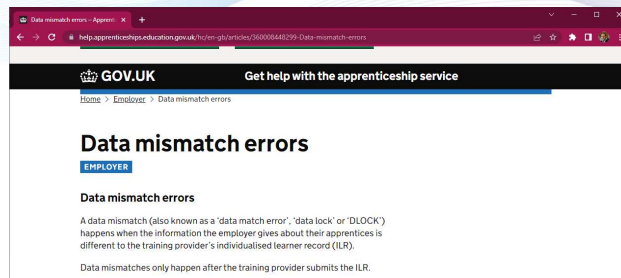
Skills Bootcamp Reports

- 16-19 Funding Claim Report 20230106-081659
- 16-19 Summary of Funding by Student Report 20230106-081659
- Adult Funding Claim Report 20230106-081659
- ALLB Occupancy Report 20230106-081659
- Apprenticeship Data Match Report 20230106-081659
- Apps Indicative Earnings Report 20230106-081659
- CL Summary of Learners by Non-Single Budget Category Report 20230106-081659
- Devolved Adult Education Destination and Progression Report 20230106-081659
- Devolved Adult Education Funding Summary Report 20230106-081659
- Devolved Adult Education Occupancy Report 20230106-081659
- ESF Round 2 Aim and Deliverable Report 20230106-081659
- ESF Round 2 Funding Summary Report 20230106-081659
- Funding Summary Report 20230106-081659
- High Needs Students Detail Report 20230106-081659
- High Needs Students Summary Report 20230106-081659
- Main Occupancy Report 20230106-081659
- Maths and English Report 20230106-081659
- Non-Contracted Apprenticeships Activity Report 20230106-081659
- Non-Contracted Devolved Adult Education Activity Report 20230106-081659
- OfS HE Quality Control Report 20230106-081659
- Rule Violation Report 20230106-081659
- Rule Violation Summary Report 20230106-081659
- Skills Bootcamp Funding Summary Report 20230106-081659
- Skills Bootcamp Occupancy Report 20230106-081659
- Summary of Funding Model 35 Funding Report 20230106-081659
- Trailblazer Apprenticeships Employer Incentives Report 20230106-081659
- Trailblazer Apprenticeships Occupancy Report 20230106-081659

44

Apprenticeship Data Match Report

A	B	C	D	E	F	G	H	I	J
Learner reference number	Unique learner number	Aim sequence number	Rule name	Description	ILR value	Apprenticeship service value	Price episode start date	Price episode actual end date	Employer name from apprenticeship service
			1 DLOCK_02	No matching record found in the employer digital account for the ULN			01/08/2022	01/12/2022	
			1 DLOCK_10	The employer has stopped payments for this apprentice		01/04/2022	01/08/2022		
			1 DLOCK_01	No matching record found in an employer digital account for the UKPRN			01/08/2022	12/08/2022	
			1 DLOCK_12	The employer has paused payments for this apprentice		17/11/2022	01/08/2022		

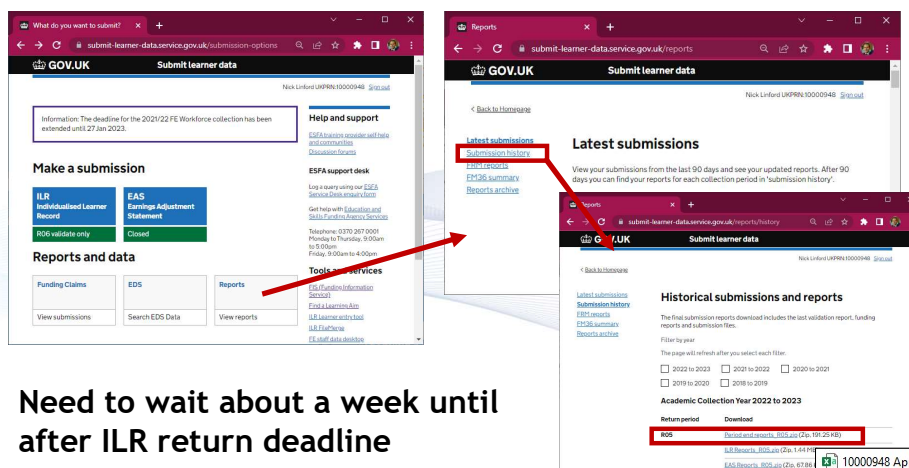


“A data mismatch (also known as a ‘data match error’, ‘data lock’ or ‘DLOCK’) happens when the information the employer gives about their apprentices is different to the training provider’s individualised learner record (ILR).”

<https://help.apprenticeships.education.gov.uk/hc/en-gb/articles/360008448299-Data-mismatch-errors>

45

Period end reports



Need to wait about a week until after ILR return deadline

- 10000948 Apprenticeship Data Match Report 20230109-163420
- 10000948 Apps Additional Payments Report 20230109-150135
- 10000948 Apps Co-Investment Contributions Report 20230109-151731
- 10000948 Apps Monthly Payment Report 20230109-155336
- 10000948 Funding Summary Report 20230109-161643

46

Apps Additional Payments Report

- 10000948 Apprenticeship Data Match Report 20230109-163420
- 10000948 Apps Additional Payments Report 20230109-150135
- 10000948 Apps Co-Investment Contributions Report 20230109-151731
- 10000948 Apps Monthly Payment Report 20230109-155336
- 10000948 Funding Summary Report 20230109-161643

A	B	C	D	E	F	G	H	I	J	K	AL	AM
Learner reference number	Unique learner number	Family name	Given names	Provider specified learner monitoring (A)	Provider specified learner monitoring (B)	Learning start date	Funding line type	Type of additional payment	Employer name from apprenticeship service	Employer identifier from ILR	Total earnings	Total payments (year to date)

“The report shows the additional payments generated for you or the employer or for the apprentice where the apprentice is a 16 to 18 year old or an eligible 19 to 24 year old”

“The intention of the report is to show which employers have had an additional payment generated for them”

“This does not include any earnings claimed through the EAS as the EAS data is at an aggregate level, not at a detailed level”

47

Apps Co-investment Contributions Report

- 10000948 Apprenticeship Data Match Report 20230109-163420
- 10000948 Apps Additional Payments Report 20230109-150135
- 10000948 Apps Co-Investment Contributions Report 20230109-151731
- 10000948 Apps Monthly Payment Report 20230109-155336
- 10000948 Funding Summary Report 20230109-161643

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Learner reference number	Unique learner number	Family name	Given names	Learning start date	Programme type	Standard code	Framework code	Apprenticeship pathway	Software supplier aim identifier	Learning delivery funding and monitoring type - apprenticeship contract type	Employer identifier (ERN) at start of learning	Earliest employer name from apprenticeship service with co-investment	Count of employer IDs	Count of employer names

Q	R	S	T	U	V	W	X	Y	Z	AA
Applicable programme start date	Total employer contribution collected (PMR) in previous	Total co-investment (below band upper limit) due from employer in previous	Total employer contribution collected (PMR) in this funding year	Total co-investment (below band upper limit) due from employer in	Percentage of co-investment collected (for all funding)	LDM 356 or 361?	Has this apprenticeship been funded by levy or a levy transfer at	Has this apprenticeship been funded for some of the time with	Completion earnings in this funding year	Completion payments in this funding year (including employer co-

“This report shows the co-investment required from employers which we have calculated for each month, for each apprentice”

The “Employer co-investment percentage” column shows the expected co-investment percentage applicable to this row of the report. For apprentices starting before 1 April 2019 this will be 10% if co-investment is required, and for apprentices starting on 1 April 2019 or later, the percentage will be 5% if co-investment is required

48

Apps Monthly Payment Report

- 10000948 Apprenticeship Data Match Report 20230109-163420
- 10000948 Apps Additional Payments Report 20230109-150135
- 10000948 Apps Co-Investment Contributions Report 20230109-151731
- 10000948 Apps Monthly Payment Report 20230109-155336
- 10000948 Funding Summary Report 20230109-161643

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P					
Learner reference number	Unique learner number	Family name	Given names	Campus identifier	Provider specified learner monitoring (A)	Provider specified learner monitoring (B)	Aim sequence number	Learning aim reference	Learning aim title	Original learning start date	Learning start date	Learning planned end date	Completion status	Learning actual end date	Achievement date					
Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF					
Outcome	Programme type	Standard code	Framework code	Apprenticeship pathway	Aim type	Software supplier aim identifier	Learning delivery funding and monitoring type - learning	Learning delivery funding and monitoring type - learning	Learning delivery funding and monitoring type - learning	Learning delivery funding and monitoring type - learning	Learning delivery funding and monitoring type - learning	Learning delivery funding and monitoring type - learning	Provider specified delivery monitoring (A)	Provider specified delivery monitoring (B)	Provider specified delivery monitoring (C)					
AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP	AQ	AR	FO	FP	FQ	FR					
Provider specified delivery monitoring (D)	End point assessment organisation	Planned number of programme instalments for aim	Sub contracted or partnership UKPRN	Price episode start date	Price episode actual end date	Contract no	Funding line type	Learning delivery funding and monitoring type - apprentices	Employer identifier on employment status date	Employment status	Employment status date	Total levy payments	Total co-investment payments	Total co-investment (below band upper limit) due from	Total employer additional payments					
AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP	AQ	AR	FO	FP	FQ	FR	FS	FT	FU	FV	FW
Provider specified delivery monitoring (D)	End point assessment organisation	Planned number of programme instalments for aim	Sub contracted or partnership UKPRN	Price episode start date	Price episode actual end date	Contract no	Funding line type	Learning delivery funding and monitoring type - apprentices	Employer identifier on employment status date	Employment status	Employment status date	Total levy payments	Total co-investment payments	Total co-investment (below band upper limit) due from	Total employer additional payments	Total provider additional payments	Total apprentice additional payments	Total English and maths payments	Total payments for learning support, disadvantage and	Total payments

49

Final Q&A

50

Future webinars and conferences - register at www.lsect.co.uk

- > 17 January - Apprenticeship Funding 2022/23
- > 18 January - Apprenticeship Accountability Framework
- > 30 January - New online PDSAT for apprenticeships
- > 1 February - Making sense of achievement rates
- > 6 February - Using FIS and ILR funding reports
- > 22 February - Lsect Annual Data Conference (London)
- > 20 March - T-Level funding - an essential guide

Thank you

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